

SVKM's NMIMS
NMIMS – GLOBAL ACCESS SCHOOL FOR CONTINUING EDUCATION

Programme: DHRM/PGDHRM

Examination: June 2017

Subject: Manpower Planning, Recruitment and Selection

Date: 18.06.2017

Semester: II

Course : New

Marks : 70

Time: 11.00 a.m. to 2.00 p.m.

Instructions:

1. Answer to each new question to be started on a fresh page.
2. Figures in bracket indicate full marks.

Q.1) Attempt any 2 out of 4

(Marks: 2X5=10)

- a) Explain the Recruitment function.
- b) What is Manpower Planning?
- c) Define and explain the concept of Career.
- d) What is Succession Planning?

Q.2) Write Short Notes on any 2 out of 5

(Marks: 2X5=10)

- a) Time Study
- b) Uses of Assessment Centres
- c) Activities required for Manpower Planning
- d) Objectives of Career Development
- e) Characteristics of Management Development

Q.3) Attempt any 3 out of 5

(Marks: 3X10=30)

- a) Write a note on the Delphi Technique.
- b) Which are the different types of Interviews?
- c) What are the advantages and disadvantages of E-recruitment?
- d) What are the characteristics and steps of Organisational Development?
- e) Explain the need for Manpower Planning in an organisation.

Q.4) Attempt both the questions

(Marks: 2X10=20)

- a) What are the steps involved in Method Study?
- b) List and explain methods of recruitment for international companies.
